

COLLEGE OF BUSINESS AND MANAGEMENT



P.O Box 33721 Dar es Salaam, Tanzania Tel: +255-22-2700813

Fax:+255-22-2700900 Cell:0712 201645,769 730104

E-mail: directorcbm@yahoo.com
Website: www.cbmtz.wordpress.com

Fix your
passport size
photograph
here

APPLICATION FORM FOR ADMISSION ACADEMIC YEAR 2010/2011

*(Please fill details in capital letters and names must be the same as
appeared in your form IV and VI certificates)*

1.0 PERSONAL PARTICULARS

1.1 Surname:

First Name:

Middle Names:

1.2 Sex: Male: Female: Date of Birth:

1.3 Place of Birth: Citizenship:

1.4 Religion: Marital Status:

1.5 P.O. Box: Residence:

1.6 Telephone:

1.7 E-mail:

1.8 Particulars of Parents/Guardian

1.8.1 Father: Nationality

1.8.2 Organization working

1.8.3 P.O. Box Region

1.8.4 Phone

1.8.5 Mother: Nationality

1.8.6 Organization working

1.8.7 P.O. Box Region

1.8.8 Phone

2.0 EMERGENCY CONTACT

2.1 Full Name:

2.2 Relationship:

2.3 Address:

2.4 Telephone:

2.5 Fax:

2.6 E-Mail:

3.0 EDUCATION BACKGROUND

College/University attended	Field of study	Grade	Award	Certificate Index No.	Year graduated
Last Secondary school attended	Subject taken	Grade	Award	Cert. Index No.	Year graduated

4.0 EMPLOYMENT RECORD

s/n	Name of employer	Designation	Date

Note: Employed applicant must submit a permission letter to confirm that your employer has allowed you to attend the selected program

5.0 PROGRAMME SOUGHT

Select program in which you are applying

Certificate /Diploma	Professional Review Courses
Accountancy	NBAA- ATEC I&II
Banking	PSPTB Foundation (I&II)
Business Administration	Certified Accountant Technician (CAT)-UK
Insurance	Diploma in Financial Management –UK-
Procurement and Supplies Management	
Choice1: Choice2:	

6.0 LANGUAGE PROFICIENCY

Language	Spoken			Written		
	Fair	Good	Very good	Fair	Good	Very good

7.0 REFEREES

Names and addresses of two referees who know your ability as a student and can assess your competence in written and spoken English

(1) Full Name: Contact:

(2) Full Name: Contact:

8.0 SPONSORHIP

Your sponsor/guardian or parent who confirmed to offer a full financial support to you for the years of studies at CBM must fill this part.

Particulars of your sponsor

Full Name:

P.O. Box: Region:

Organization working:

Phone:

I confirm to provide full financial support to during the period of his/her education at CBM. Signature: Date:

Applicant declaration

I the undersigned declare to the best of my knowledge that all information given in this form is true and correct.

Signature: Date:

9.0 Tuition fees payment

The tuition fee should be paid to the College of Business and Management via Bank Account number: **4250503634 KCB Mlimani City Branch** (No Cheques are accepted). **Tuition fees once paid cannot be refunded.**

10.0 Attachment

Please include the following with this application:

- (1) Medical Doctor's Certificate stating that you are fit to follow this course.
- (2) Two (2) passport size photos of yourself (Colored)
- (3) Photocopies of your school certificates OR results slip
- (4) Birth certificate
- (5) Original bank pay slip of tuition fees for your program

Note: No application will be processed without proof payment of tuition fees



COLLEGE OF BUSINESS AND MANAGEMENT

P.O Box 33721 Dar es Salaam, Tanzania Tel: +255-22-2700813 Fax: +255-22-2700900

Cell: 0712 201645 / 0769 730104

E-mail: directorcbm@yahoo.com

Website: www.cbmtz.wordpress.com

TUITION FEES FOR ACADEMIC YEAR 2010/2011

LOCAL PROGRAM

11.0 TUITION FEES PER ANNUM

Academic programs	Fees	Application form	Students' Union	Reg.	Caution Money	Identity Card	Total
All Certificate Program	700,000	20,000	10,000	20,000	20,000	10,000	780,000
Diploma Program	800,000	20,000	10,000	20,000	20,000	10,000	880,000

12.0 Professional review programme

NBAA	Single subject	NBMM	Single subject
A TEC I&II	40,000	BPSC I-II	40,000
Module A-C	50,000	Foundation I-II	50,000
Module D-F	70,000	Professional I-IV	70,000

14.0 Graduation fees of Tshs: 50,000 paid on confirming to participate in the congregation

15.0 Library membership fees is Tshs: 5,000 per month

16.0 Electronic library fees is charged at Tshs: 300 per hour

17.0 Hostel fees per one academic year is Tshs: 400,000 excluding meals

18.0 The tuition fees should be paid to the College of Business and Management via Bank Account number: **4250503634 KCB** Mlimani City Branch (No Cheques are accepted).

19.0 Tuition fees once paid cannot be refunded

20.0 Please note all registrations to be accompanied by proof of payment of tuition fees. No bursary applications will be accepted.